

**West Valley Child Crisis Center
Job Description**

TITLE: Therapist
PAY RANGE: DOE

FLSA STATUS: Exempt
DEPARTMENT: Behavioral Health

POSITION SUMMARY: The Therapist is responsible for assessing the needs of referred clients to create treatment plan goals that focus on helping clients deal with past/current trauma. Utilizing strength and evidenced-based interventions the Therapist will assist clients in reaching their individualized treatment goals. Collaborating as needed with appropriate agency staff and community partners regarding client care issues. Completing clinical documentation including assessments, treatment plans, progress notes, monthly reports and discharge summaries (as required).

REQUIRED SKILLS AND KNOWLEDGE:

- Master's Degree in counseling, social work, or related field;
- Two to five years of clinical experience in the behavioral health field, minimum of one year working with adolescents;
- Must be licensed by the Board of Behavioral Health;
- Must be 21 years of age.

PREFERRED SKILLS AND KNOWLEDGE:

- Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) knowledge and experience preferred
- Cultural competency and sensitivity; knowledge of cultural and socioeconomic characteristics of clients served; and ability to assess and work with the diverse populations of Arizona.
- Ability to read, write, analyze, and interpret policies, procedures, and regulations.
- Ability to effectively present information and respond to questions from clients, families, staff, and external providers. Must have excellent verbal communication skills.
- Must have high level of interpersonal skills to handle sensitive and confidential situations. Position requires demonstrated poise, tact and diplomacy.
- Works effectively and relates well with others including superior, colleagues, and individuals inside and outside of the agency. Exhibits professional manner in dealing with others and works to maintain constructive working relationships.
- Can be depended upon to complete work in a timely, accurate, and thorough manner and is conscientious about assignments.
- Must be able to maintain a calm, non-defensive attitude during crisis or potential crisis situations.
- Knowledge of Microsoft Office Suite;
- Ability to speak Spanish preferred.

ORGANIZATIONAL RELATIONSHIP:

The Therapist reports to the Director of Clinical Operations.

ESSENTIAL FUNCTIONS:

- Provides therapy to identified clients. Establishes a regular schedule for therapy sessions to be held as determined by the team. Provides empirically sound intervention techniques.
- Completes a brief strengths-based psycho-social assessment of all new clients to determine focus of therapy.
- Creates treatment plan goals based on the assessment, with input from the client, client's family, if appropriate, and external team members.
- Develops active discharge plan for each client and discusses progress towards goals with client, family members, of appropriate, and external team members.

- Provides resources for clients to community programs or services that would supplement treatment and counseling.
- Provides excellent customer service and case management, including timely updates and responses to all internal and external requests for information, including agency staff and outside team members. Maintains regular contact with appropriate staff members to give and receive feedback on client's progress and new or emerging needs.
- Responsible to maintain all client records and documentation according to program and licensing requirements, including completing assessments, treatment plans, progress notes and discharge summaries in a timely basis. Submit completed paperwork to supervisor on a weekly basis.
- Conform with all safety rules and use all appropriate safety equipment.
- Performs all other related duties, as assigned. Participates on committees and special projects and seeks additional responsibilities.

OTHER REQUIREMENTS:

- Applicants are subject to meeting appropriate background standards including qualifying for an Arizona Level One Fingerprint Clearance Card;
- Must have and maintain a valid Arizona Driver's License with an acceptable driving record. Must maintain automobile insurance coverage and have access to an automobile.
- Must have current CPR/First Aid Certification (or obtain certification within 90 days of employment)

WORKING CONDITIONS:

Work is performed inside and outside the property with exposure to inclement weather and unpredictable crisis situations.

TO APPLY:

Submit a letter of interest and resume to:

Kary Goitia, CEO

West Valley Child Crisis Center

18001 N 79th Ave Suite C56

Glendale, AZ 85308

Fax: 623-848-8864

E-mail: kgoitia@wvccc.org

For more information about West Valley Child Crisis Center, visit www.wvccc.org.